

## Meeting Minutes

<b>Subject</b>	Nottinghamshire Orienteering Club Annual General Meeting
<b>Date</b>	Monday 20 <sup>th</sup> October 2003
<b>Time</b>	7.30 pm
<b>Location</b>	Rushcliffe Leisure Centre, Boundary Road, West Bridgford, Nottingham.

<b>Attendees</b>	Helen O'Neil Amanda Greenwood John Dalton Bob Alderson Ray Barnes Alan Jones Keith Streb Thomas Billam Dave Cooke	Brian James David Hodgkinson Mick Lucking Angela Lucking Nick Evans David Olivant Pauline Olivant Hilary Palmer
<b>Apologies</b>	Margaret Buckland Tony Buckland Kevin Parker Hazel Rice John Woodall	Kevin King Bert Bradshaw Stephen Hodgkinson Hilary Hodgkinson Janet Evans

## Summary

1.	Minutes of the 2002 meeting & matters arising
2.	Chairman's report
3.	Treasurer's report
4.	Other committee member's reports
5.	Election of Auditors
6.	Membership fees 2004
7.	Election of Officials
8.	Plans for Forthcoming year
9.	Any Other Business



<i><b>Item</b></i>	<i><b>Notes</b></i>	<i><b>Action by</b></i>
<b>1</b>	<p><b><u>Minutes of 2002 AGM and matters arising</u></b></p> <p>David Hodkinson attended the 2002 AGM but this had been omitted from the minutes. Minutes to be updated.</p> <p>The minutes were accepted as a true and accurate record. No further matters arising.</p>	<b>AG</b>
<b>2</b>	<p><b><u>Chairman's report</u></b></p> <p>Helen O'Neil picked out a number of key successes and issues from 2003:</p> <ul style="list-style-type: none"> <li>• Winning the CompassSport Cup was a major triumph for the club. Mick Lucking as Team Manager and all members who ran in the final were congratulated.</li> <li>• Notable individual successes during the year include Hilary Palmer and Hazel Rice at the JK.</li> <li>• A successful programme of numerous events during the year, including the Future Champions Cup.</li> <li>• There had been a complaint made by a riding school about the conduct of orienteers during the Badge Event. However, on investigation, it appears that nothing is able to be proved.</li> <li>• Safety issues with respect to junior orienteers have become more topical and have, and will continue to, require consideration when staging events. Risk assessment and a dossier of problems in areas are currently being established.</li> </ul>	
<b>3</b>	<p><b><u>Treasurer's report</u></b></p> <p>The main points of John Dalton's treasurer's report on the club's finances were:</p> <ul style="list-style-type: none"> <li>• Reserves have increased significantly throughout the year by £1500 to £11,950.</li> <li>• This increase is due mainly to greater than expected income from the Badge Event of £2200 (particular EOD income) and also the Awards for All grant of £4350.</li> <li>• Some equipment has been purchased through the year; the main items being the new club tents.</li> <li>• The cost of running events at Walesby has increased significantly due to access costs.</li> <li>• Insurance costs for the club have almost doubled since last year, mainly due to the need to insure the computer equipment.</li> <li>• A loss was made at the Haywood Oaks event which was due to the small number of attendees (25 people)</li> <li>• Mapping royalties are not paid any longer.</li> <li>• As a result of these points, John recommended that the club membership fees for the forthcoming year should be set to zero.</li> </ul>	

<i>Item</i>	<i>Notes</i>	<i>Action by</i>
	<p>John thanked Bob Alderson for auditing the accounts.</p> <p>All members present accepted the accounts.</p>	
<b>4</b>	<p><b><u>Other Committee Member's reports:</u></b></p> <p><b>Fixtures:</b> Dave Cooke identified a number of key points which he raised under the broad headings of the past, present and future:</p> <ul style="list-style-type: none"> <li>• <b>PAST:</b> Attendance figures for the majority of NOC events had been very good, particularly the Badge Event which 606 attended. However, difficulties have been experienced both in terms of finding sufficient volunteers to put on events, and also with landowners.</li> <li>• <b>PRESENT:</b> A firm programme of events is planned until the end of 2005. Permissions for some areas are proving problematic and over-use of some areas may become an issue. Having the format of the Summer League over 4 days didn't really solve the problem of finding sufficient planners and organisers. In addition, all members were asked to provide any information regarding special features or considerations of NOC's areas which future organisers and planners need to be aware of, to any of the committee. A dossier will be produced to accompany the organisers' notes.</li> <li>• <b>FUTURE:</b> <ul style="list-style-type: none"> <li>○ Obtaining sufficient numbers of volunteers for the many events which are organised is becoming an increasing problem. This is a problem which experienced throughout the orienteering fraternity and there is a forthcoming BOF EGM on 1/11/03 to discuss fixtures. As a result, NOC faces a quandary with respect to whether it should put on a similar or fewer number of events, and also with respect to the format of the summer league. Dave suggested a debate under AOB on these issues which should consider what are the aims/objectives of the club, and whether the club should be more selective regarding the type and number of events it puts on.</li> <li>○ An organiser for the Summer League is required. #</li> </ul> </li> </ul> <p><b>Junior section:</b> Tom Billam identified the following key points:</p> <ul style="list-style-type: none"> <li>• NOC's junior squad has strength in depth which has resulted in a number of key achievements over the past year: <ul style="list-style-type: none"> <li>○ Winning the Yvette Baker Trophy</li> <li>○ A number of individual successes across age classes at the JK</li> <li>○ 2 Midland Champions from NOC</li> <li>○ Numerous NOC members participated in the summer tours</li> <li>○ The significant contribution of the Juniors to NOC's</li> </ul> </li> </ul>	<b>All</b>

<i>Item</i>	<i>Notes</i>	<i>Action by</i>
	<p>CompassSport cup win and the inter-regional relays</p> <ul style="list-style-type: none"> <li>○ Strong performances by Alison O'Neil and Colin Olivant at the Junior European Championships</li> <li>• Tom had not yet identified a successor as Junior Rep but would do so.</li> </ul> <p><b>Mapping:</b> David Olivant identified the following key points from the mapping perspective</p> <ul style="list-style-type: none"> <li>• 29 areas in the NOC region are currently mapped, of which 20 are usable.</li> <li>• A significant amount of mapping activity has been undertaken, including the POC at Sherwood Pines, 20 new schools maps, and Bramcote and Budby.</li> <li>• Digital printing had been introduced for a number of print runs and this would continue where it was cost-effective.</li> <li>• Orienteers' expectations are changing and, increasingly, more up-to-date maps are expected which may increase mapping activity in the future.</li> <li>• Special thanks go to Margaret &amp; Tony Buckland for their work on the POC areas.</li> <li>• A more limited programme of mapping activity is required in the forthcoming year: Sherwood Pines, a number of smaller maps e.g. Holme Pierrepont.</li> <li>• Anyone who wants to undertake any mapping activity should contact the Mapping Co-ordinator.</li> </ul> <p><b>Coaching:</b> Hilary Palmer's report identified:</p> <ul style="list-style-type: none"> <li>• Minimal interest shown by adults at the BOF organised coaching days. NOC coaches took juniors to these events.</li> <li>• The Awards for All grant is being used to purchase a laptop and other computer equipment.</li> <li>• Pauline Olivant and Colin Olivant have updated many school maps.</li> <li>• Thanks due to Mark Burley and David Hodgkinson for helping out with the coaching events.</li> <li>• Nottinghamshire County Council can assist with coaching costs. E.g. 50% of the funding for first aid courses undertaken by current coaches provided by NCC.</li> <li>• NOC would be working towards the Club Mark award in the coming year, in conjunction with BOF and Sport England.</li> </ul> <p><b>Membership:</b> Amanda Greenwood identified the following key points with respect to membership:</p> <ul style="list-style-type: none"> <li>• The downward trend in membership continued, with a slight reduction to 245 from 257 the year before.</li> <li>• Breakdown of individual membership: 160 seniors, 85 juniors</li> </ul>	<p><b>Anyone interested</b></p>

<i><b>Item</b></i>	<i><b>Notes</b></i>	<i><b>Action by</b></i>
	<ul style="list-style-type: none"> <li>• Overall, junior membership has increased, whereas adult membership has fallen.</li> <li>• 42 membership packs were sent out during the year, with around half of these resulting in new membership.</li> <li>• Around 20 membership units were lost during the year.</li> <li>• The vast majority of enquiries from prospective members came via the internet.</li> </ul> <p><b>Team Manager:</b> Mick Lucking summarised the individual and team successes which led to a very strong year for NOC. (Details to be added)</p>	
<b>5</b>	<p><b><u>Election of Auditors</u></b></p> <p>Bob Alderson volunteered to audit NOC's accounts for the forthcoming year, and this was agreed by all members.</p>	
<b>6</b>	<p><b><u>Membership Fees 2004</u></b></p> <p>As detailed item 3 of these minutes, John Dalton proposed that the club membership fee be set at £0 for 2004. This was agreed by all members.</p>	
<b>7</b>	<p><b><u>Election of Officers</u></b></p> <p>No nominations had been received for the post of Treasurer. Nicola Olivant was prepared to stand as Coaching Representative if no volunteers were forthcoming. All other committee members were prepared to continue in their positions. All members present agreed to these proposals, and the committee for 2004 is as follows:</p> <p>Helen O'Neil (chair)  Amanda Greenwood (Secretary / Membership Secretary )  Vacant (Treasurer)  Dave Cooke (Fixtures Secretary)  Stephen Martin (Mapping Co-ordinator)  Pauline Olivant (EMOA representative)  Mick Lucking (Team Manager)  Nicola Olivant (Coaching Representative)  To be appointed (Junior Representative)</p> <p>Helen O'Neil agreed to continue to find a Treasurer</p>	
<b>8</b>	<p><b><u>Plans for the Forthcoming Year</u></b></p>	



<i><b>Item</b></i>	<i><b>Notes</b></i>	<i><b>Action by</b></i>
	The meeting closed at 9.20pm.	