

## Summary of MINUTES 11th Jun 2001.

*Present:* Tony Donaldson (in the chair) / Helen O'Neil / John Dalton / Ray Barnes / Hilary Palmer / Jennifer Beverley

*Apologies:* David Olivant / Pauline Olivant / Catherine Hughes

- | **Volunteer Investment Programme** application form. TD planning to apply on behalf of NOC.
- | **BOF Club Development** Conference. HP volunteered to go to represent NOC.
- | **BOF Publicity Materials** (signs, pens, video). NOC will buy limited no. of pens, video to Hilary.
- | Details of **WMOC 2002** to publicise in the next Black & Green.
- | **BOF Postbag:** agreement that **charity events** will be levy-free on condition that: Event entry by donation, no expenses or fees are paid to the organising club or individuals and the charity no is on pre-event publicity.
- | **BOF Postbag:** **mappers - please pay promptly** in light of F&M crisis. NOC hasn't any mapping bills outstanding.
- | **BOF Postbag:** **National Trust** discussion re possible National access agreement. No particular feeling for or against this.
- | **BOF Postbag:** **Draft Risk assessment** for events. TD agreed to look at the Draft & feed back comments.
- | **BOF Postbag:** possibility of **centralised BOF badge entry system** via the internet with credit card payment at cost to clubs of 6%. After discussion we didn't think this is helpful for NOC.
- | **BOF Postbag:** memo on **data protection act** and registration. NOC not registered: as a club we are in an exempt category as long as we use members details only for membership purposes.
- | **Autumn fixtures** on hold until F&M situation resolved, Yvette Baker 1st round, British Schools Champs + Badge Feb 2002 still as arranged
- | Arising from DO's eMailed Mapping report, **charges for other users** to use NOC's maps e.g. a recent mountain biking event in Sherwood Pines Agreed that the model should be a fixed fee + an additional per competitor fee and that the treasurer at the time of the event should fix these fees.
- | Tony Buckland has volunteered to be a co-ordinator for the **POC courses**. Agreed with DO's suggestion that DO, PO, JD + TB plan ongoing POC strategies.
- | **Accounts summary** for past 4 years presented by JD.
- | **Bramcote CC event** Profit £223.
- | **Discussion re finances.** Of total balance £7776.00, after deduction of permanent course, ozone, and Notts community initiative monies, this leaves £2,900 as a NOC reserve. Each of the past 5 years has seen NOC making a loss or only a very small profit with an overall loss of approx £1700 in 4 years. NOC is kept solvent by sales of permanent course maps which brings us around £1000 a year. Consider a NOC membership fee in order to build up a more substantial reserve, JD will produce a proposal to be discussed at next committee meeting and agreed for presentation to NOC members at the AGM in October (HO to liaise with JD over current membership No.s).
- | **Coaching** plans on hold at present due to F&M
- | Refresher **First aid** courses due for many of the NOC coaches. HP will clarify and cost this.
- | **East Midlands answerphone.** HO will include this when replying to newcomers enquiries about NOC.
- | Help for **orienteering within Universities.** Possibilities of publicity for Fresher's weeks discussed.
- | **JK Planner** still needed. This is now postponed 1 year to 2004.
- | Next year's **gallopen events.** Fixtures list still to be decided in the light of F&M.
- | Ranauld Macdonald - feedback on **membership paper** to be circulated by Ray. Paper to be circulated

- 1 10 NOC Juniors are selected for **summer tours** this year (Helen Palmer, Liz Day, David Hodgkinson, Thomas Billam, Nick James (although unable to go on tour this summer), Colin Olivant, Alison O'Neil, Sarah O'Neil, Sian Roberts, Rose Hodgkinson.
- 1 **Peter Palmer** entries. Agreed that NOC will pay team entry fees and the juniors' contributions should then cover the travel costs.
- 1 There will be 3 **committee positions to fill** for the next year 2001-2 (Chairman, Team manager and Junior representative). Jennifer will be sounding out the juniors about the next junior rep. TD will be thinking about possible candidates for the vacant positions.

### Mapping Report (DO) 11/6/01

1) *Map situation.* FMD stopped all forest mapping activity. Main concern was Clumber for next year's badge event. Alan Beardsley kept a close eye on the situation at Clumber but we did not get permission until after the undergrowth appeared. We plan to go ahead with the mapping in the autumn but the details will need a note to say that the mapping was affected by the restrictions. We won't be alone with this of course. Alan B. will be sorting out Sherwood Pines for the School Champs. Undergrowth should be less of a problem here. The map will need to be at 1:10,000 and therefore quite large (and expensive?).

There is some activity re-mapping C5 areas. Robert Palmer has re-mapped Burnstump CP, Peter Hubberstey has offered to re-map the University, Ray has identified a new area at Basford that will be mapped for the event in the autumn and Colwick Park is likely to get re-done. If we can add Holme Pierrepont to this we will have a reasonable base of these maps for the next time

2) *Map Issues* I had a request via the Map Group from Adrian Barnes of DVO for the MTO to use the Sherwood Pines map for an event held recently. I was keen to encourage this; we don't want them producing their own maps. Copyright and costs make calculating charges difficult however. I negotiated a one-off GBP10 fee for 6 maps plus any copyright charges through photocopying. I am not particularly happy with this, can we discuss at the next meeting please?

Similarly I had a request from a school for permission to enlarge and copy the Sherwood Forest map for a school trip. The problem here is that the original agreement with Notts CC and the Sports Council (as was) did not allow copying. However the POC map and course were not planned for school use and Pauline persuaded them to use Rufford. The issues are a) we do not have, as far as I am aware, any written agreements with the partners for any of the POC courses and b) we need to look at the POCs for suitability for school use. Tony Buckland has volunteered to take over the POC courses; he has all the maps and details. In the light of the above I suggest that Pauline, John, Tony and I produce a plan of what is need to keep the POCs on track. They are a major source of income for the club and we need to manage them properly.

### East Midlands Rep Report (PO) 6/6/01

1. East Midlands **Answerphone** is now working Tel no is 0906 2703419. Ian Whitehead is managing it and you can either ring or E mail him anything to go on it. If he is unable he will arrange with organiser to be able to deal with it direct.
2. Help to **Universities**. - It was asked that we try and put something into the uni's in our area in Sept.
3. **Gallopen**, it was decided that 4 from the 7 event to count this year, and the presentation would be done in Sept or at the first Gallopen of the new season.
4. **JK2004** still requires a planner.
5. **Gallopen** events for next season needed by Mid July to IW. Also night events for league, to Ian with dates, venue, organiser and grid reference.
6. **BOF Coaching Committee** needs a Chairman
7. **Newborough** will be on the Sunday and a World ranking event, and **BOF agm** on the

Saturday.

8. Request that any **paid mapping work**, that invoices are settled quickly, mappers also struggling.
9. Request for **1st Aid course**, required for coaches with squads/clubs to be widen out to other clubs members, will NOC club help with finance together with region and other clubs.
10. Junior squad **mini printer** will be available to hire for club events

**NEXT MEETING: Wednesday 17th September 2001.**

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