

Summary of MINUTES 17th September 2001.

Present: Tony Donaldson (in the chair) / Helen O'Neil / John Dalton / Ray Barnes / Hilary Palmer / Jennifer Beverley / David Olivant / Pauline Olivant

Apologies: Catherine Hughes

- | BOF draft **risk assessment** TD had read this and felt it was helpful and covered the relevant risks to be considered - he agreed to feed comments back to BOF
- | Letter from **Lighthouse Youth Club** in Ilkeston asking for information about orienteering and their youth club PO will investigate whether NOC are able to offer them any activities
- | Recent **fixture list** distributed in Black & Green, all permissions + officials sorted for events up to December except the Xmas event (Junior Rep and Xmas organiser still to be decided)
- | **Peter Palmer Relays Sept 2002** being hosted by EMOA. NOC no longer able to provide the venue as Proteus camp will no longer exist. Provisionally agreed that NOC will co-host the event with LOG at Stapleford Woods, using Beckingham Camp for accommodation to be supervised by the TA Discussion re safety for a Junior Night event in view of the ditches at Stapleford - the risk needs to be minimised by careful planning and to be a matter for the planner and controller.
- | The advisability of having a **First Aider** present at all events was raised as the council always ask the name of the First Aider on permission forms Felt to be impractical for CC events but agreed the need to have the First Aid box at Enquiries/Registration at all events (as per existing procedures)
- | **National Mapping Conference** to be held 22nd and 23rd September - DO to attend.
- | **Trailquest & other organisations** who wish to use NOC maps for non-NOC events As discussed at the last committee meeting, agreed principle of a fixed (Admin) fee per event + a per competitor fee: a Trailquest event was recently held at Wharncliffe - agreed we should check the map sale details with SYO to gauge the appropriate level of competitor fee (perhaps £1 - £1.50)
- | **Laser printing** for small SMILE and CATI events such as Bulwell Hall Park At 35p per map this allows a small event to be viable.
- | **HSBC account** now open and all money transferred from the Nationwide BS Form to close the Nationwide account was signed for sending to the Building Society as previously agreed
- | JD proposed that the committee should propose at this year's AGM that NOC should introduce a **membership fee** to commence in the year 2003 Agreed by the committee, proposal to be prepared by JD (based upon a proposed adult membership fee of £5 per year, juniors £1 and a possible family rate of £7.50) - note further e mail debate about this after the committee meeting: final proposal still to be decided, also see appendix at end of minutes of current (2001) membership fees for EM clubs
- | **Auditor** for the 2000-2001 accounts Agreed that we should approach Bob Alderson to ask him if he would be willing to do this
- | **Refresher First Aid course** for Club coaches Probable date 16th December, agreed that NOC would fund this (possibly share funding with EMOA)
- | NOC 3rd in **Footpath Relay** 15th September, 1st O Club Congratulations! and Thanks to everybody who ran
- | Date for SYO **Compass Sport Final** changed to 10th November Agreed NOC should enter a team
- | Thanks to Jennifer for her year as **Junior Rep.** which has included the launch of the NOC Junior website
- | **David Hodgkinson** has been invited to join the GB Squad
- | Proposed separate club meeting to discuss **Club Development** so that all Club members (i.e. not just the committee) could participate Agreed to propose this at the AGM
- | **BOF Orienteering signs** Agreed the new signs displayed prominently near Registration are good - agreed to buy some (JD investigating the possibility of having some similar made by a cheaper source than BOF)

- 1 **Notts Youth Games 2002** : it is hoped that orienteering be included again after a very successful orienteering event as part of the Notts Youth Games 2001 with good attendance
- 1 **Mailshot previous members** who've left NOC in the past 3-5yrs with a forthcoming event list, cost approx £20 Agreed
- 1 **Organiser's notes**: should we have a written procedure for competitors who have not presented at the Finish/Download and may be lost in the Forest? Agreed - HO will ask Mick Lucking if he would be prepared to write this. It was suggested that this written protocol should then be kept together with the First Aid box at events so was available if needed
- 1 **British Schools Champs 2001** - should we invite Local Authority to send a Councillor to present prizes Agreed - feedback to Mick Lucking (suggested approach to the Education Chaiman)
- 1 **Code of Ethics Document** - should we present it again to this year's AGM? Agreed
- 1 NOC event on **23rd December 2001** - Group co-ordinators have reported there may be difficulty finding helpers so near Christmas The event could be run with a small group of helpers if necessary
- 1 **Date of the AGM** - TD has professional commitments during the last 2wks in October so he proposed the AGM be held early in November. A provisional date of 6th November agreed (although according to the constitution the date should be before 31st October) to accommodate Tony's professional commitments. Venue to be arranged
- 1 **Mapping Report - DO**
 - 1 **Vicar Water** - Ongoing, Keith Streb
 - 1 **Rushcliffe Country Park** - used for event in May(?) 2001. Needs minor amendment. Maps required for Smile event Saturday 6 October.
 - 1 **Sherwood Pines Central** - Alan Beardsley for School Champs. Likely to print at Hassall & Lucking.
 - 1 **Bulwell Hall Park** - For CATI 16 September. Oliviant, Barnes, Oliviant. Laser printed @ 35p per copy.
 - 1 **University of Nottingham** - Cartography by DO, still being digitised. Survey by Peter Hubberstey. Unlikely to be completed for sprint event in October.
 - 1 **Clumber Park**. For event in February. Survey check over next couple of months. Undergrowth will prevent full survey.
 - 1 Keith Streb is looking at **Brierley Forest Park** near Sutton in Ashfield.
 - 1 Map-wise, existing **POC areas** OK at present as far as we are aware. Tony Buckland reports that sales are low. No progress with implementing Sherwood Pines POC i.e. installing posts reports Keith Streb.
- 1 **EMOA Report - PO**
 - 1 **University flyers** available from Ian Whitehead
 - 1 **Yvette Baker Final** 9th December Beacon Hill
 - 1 **EMEWS Editor** required
 - 1 **EMOA Development Officer** needed
 - 1 **Night League Co-ordinator** required
 - 1 **EMOA Fixtures Secretary** required
 - 1 **Club conference** May 2001: hosted by councillors. Discussing relationship between clubs and associations, BOF membership and participation. Simplifying levels of memberships. Formalising annual club conference. Requested representation from clubs.
 - 1 DVO won **development award** for urban mapping £500
 - 1 **Gallopen** - no shadowing to be allowed, 1st run to count.
 - 1 Events to be published in EMEWS, night event details to IW
 - 1 **BOF Coaching Committee Chairman** wanted.
 - 1 **Mapping conference** 22/23 Sept.
- 1 Appendix: list of 2001 EMOA membership fees
 - 1 Derwent Valley Orienteers (DVO)
 - Senior: £16.00, Junior: £4.60, Family: £23.50, Group: £19.20
 - 1 Leicestershire Orienteering Club (LEI)

Senior: £20.00, Junior: £5.60, Family: £27.50, Group: £23.20
(Club fees: Senior £4, junior £1, family £4)

i Lincoln Orienteering Group (LOG)

Senior: £18.50, Junior: £6.10, Family: £26.00, Group: £21.70
(Club fees: Senior £2, junior 50p, family £2.50)

i Nottinghamshire Orienteering Club (NOC)

Senior: £16.00, Junior: £4.60, Family: £23.50, Group: £19.20

NEXT MEETING: Wednesday 26th November 2001.
