

Summary of MINUTES 4th March 2002.

Present: Helen O'Neil (in the chair) / Amanda Greenwood / John Dalton / Ray Barnes / Hilary Palmer / Alison O'Neil / David Olivant / Pauline Olivant / Mick Lucking

- | RB had obtained a further copy of the draft **risk assessment** template from BOF. RB confirmed that this template had been used to produce the risk assessment for the recent Clumber Park badge event and that it was intended that a risk assessment for each area be produced at the time of the next event in each area. RB agreed to circulate the template to the Committee.
- | Update to BOF advice to clubs on displaying **OS maps on club websites**. Following agreement with OS, BOF advised clubs that they could now display OS based maps on their websites subject to certain conditions, including size of maps and a copyright statement. RB to update NOC website accordingly.
- | Request by BOF for updated information regarding clubs' **Permanent Courses** BOF issued a proforma requesting updated details of permanent Orienteering courses. AG to speak to Tony Buckland about him completing the proforma and returning it to BOF
- | Summary of discussion at BOF Council meeting 19/01/02 Noted. The most significant point was the report of an actual deficit of £32,000 for BOF for 2001 and a projected deficit for 2002 of £28,000.
- | Request by BOF for details of clubs' plans for **NOW!** RB to send through the programme as agreed by the Committee at the meeting of 21 January 2002.
- | **Peter Palmer Relays** RB reported that following further consideration of accommodation options it was agreed that Portland is the most appropriate venue; therefore the event is to be held at Harlow Woods. RB to write formally to Bert Eastwood to confirm the accommodation
- | DO reported that the mapping programme was unchanged from that reported at the previous committee meeting, but that **re-mapping of Sherwood Pines** remained a priority.
- | Request by **Clumber Park** for an additional 1000-2000 maps There was some discussion on the fee per map to be charged to Clumber Park. It was agreed that more details on the actual costs of the map production were needed before a figure was agreed
- | **BOF Organised Personal Improvement day** in April 2002 HP reported that no further details had been received regarding this event. However, DVO had made arrangements to book a coach/instructor in the event that the course did not go ahead
- | HP reported that Helen Palmer had become a **qualified club instructor**.
- | HP reported that **Nottinghamshire County Council** had issued feedback forms to those NOC juniors attending a recent training event for which they had provided a #560 grant.
- | **Inter Club relay event** It was agreed that NOC's Little John relays at Vicar Water would be the venue for this event.
- | **English Orienteering Council** meeting Hilary Palmer had been nominated to attend.
- | **EMOA Answerphone** This service is to be continued and promoted more extensively.
- | Proposed **revision to EMOA constitution** Following a brief discussion on the proposed changes it was agreed that NOC considered the current constitution was adequate at present.
- | **CompassSport cup** - first round ML confirmed that a coach had been booked with Dunn Line
- | **Bag packing event** at Sainsbury AO confirmed that she had written to Sainsbury at Castle Boulevard, and is awaiting a reply. The suggested date is the afternoon of Maundy Thursday.
- | Request by **Ashfield District Council** for NOC to promote the club at a stand at an event at **Titchfield Park** near Hucknall on 6/7 July 2002. HP reported that Chris Polley of ADC had contacted her to make this request and also discuss the possibility of NOC mapping this area. Following some discussion this was agreed in principle if the mapping was possible. It was thought that the area could be the venue for a future Come and Try It event. DO to locate the area and determine the feasibility of mapping the area
- | Update to **Organiser's notes** in respect of e-punching It was agreed that this was required. HO suggested that each Helper Group co-ordinator be asked to draft their appropriate section in consultation with ML. ML to oversee the exercise.

NEXT MEETING: Monday 13th May 2002.