

<b>Meeting Agenda</b>	
<b>Subject</b>	2011 November : Nottinghamshire Orienteering Club Committee Meeting
<b>Date</b>	Wednesday 16 <sup>th</sup> November 2011.
<b>Time</b>	7.30 pm
<b>Location</b>	Nottingham
<b>Attendees</b>	Pauline Olivant (PO), David Sissons (DS), Mark Webster (MW), Peter Hubberstey (PH), Paul Beresford (PB), Lindsey Brown (LB), Tony Horsewill (TH: Chair)
<b>Summary</b>	1. Apologies
	2. Matters arising
	3. Issues arising from pre-circulated reports
	4. Items for discussion
	5. Agree date + venue for next meeting

<b>Item</b>	<b>Notes</b>	<b>Action by</b>
1	<p><b><u>Apologies</u></b></p> <p>Received from Andrew Powell (AP), Catherine Hughes (CH) Ben Beresford (BB)</p>	
2	<p><b><u>Matters arising</u></b></p> <p>MW Minutes of last meeting published on website.</p> <p>There was no NOC representative at the BOF conference as there were no places left.</p> <p>AGM minutes to be put on website.</p> <p>Not a big take up for the East Midlands Development day by NOC.</p> <p>Controllers and organisers need to have gone on an event safety course. CH to contact Organisers and Controllers. PO to ask Hilary Palmer when she would be available to run an in house course. PO to book venue.</p>	<p><b>MW</b></p> <p><b>CH/PO</b></p>
3	<p><b><u>Issues arising from pre-circulated reports</u></b></p> <p>TH stated that Steve Green had handed the club over in good shape</p> <p>DS is getting emails for new members etc ok.</p> <p>MW confirmed that the accounts are now audited and the balance sheet can now go on the NOC website. The accounts and financial</p>	

	<p>commitments are to be reviewed at each committee meeting, summary to be produced.</p> <p>LB Ideally a meeting needs to be organised to get the coaches to meet so that they can exchange and ideas and confirm areas where they require additional training.</p> <p>More level 1 coaches are required. Potential coaches need to be identified who would be prepared to go on the coaching course.</p> <p>PH Everything OK with mapping. Midlands Championship map needs updating.</p> <p>PB 12 event dates have been agreed for next year. The summer league for next year has been agreed. The 2014 Robin Hood Trophy is provisionally proposed to be held at Clumber Park.</p> <p>PO EMOA: see the report. PO will keep EMOA updated on the Midland Championship. EMOA asked for a representative to represent NOC over changes to the constitution. PO to ask if the proposed changes can be sent for club reps to consider rather than organise a special working party.</p>	<p><b>MW</b></p> <p><b>LB</b></p> <p><b>PH</b></p> <p><b>PO</b></p>
4	<p><b><u>Items for discussion</u></b></p> <p>NOC has qualified for the Yvette Baker Trophy. BB to ask Mick if he is able to sort out the minibuses. BB to identify children who would do well.</p> <p>An email needs to be sent to get more people to go.</p> <p>Compass Sport Cup: we are registered for Cannock.</p> <p>AP has had problems collecting cheques, is there a direct payment method. MW said direct payments can be made to the NOC account but it would mean disclosing bank details. AP wanted to be able to look at the NOC bank account, MW thought this can be done.</p> <p>Walesby Social: DS to contact Steve Green about the gas stoves. DS to contact Julie Lord and Chris Green about organising the food.</p> <p>Prizes need to be organised.</p>	<p><b>BB</b></p> <p><b>MW</b></p> <p><b>DS</b></p> <p><b>MW</b></p>

	<p>Midland Championship: due to a late intervention by Welbeck staff we are unable to use part of the area which Bob Alderson had previously got permission for. DS to ask Richard Robinson to check an alternative area by March (Sherwood Forest west)</p> <p>MW to produce a draft budget. PO to report back to EMOA</p> <p>Items highlighted in the Club Development Plan were discussed, including publicity, coaching, 'best practise documents', socials, and equipment:</p> <p>Publicise community O clubs at all local events. A board needs renewing. BOF are able to supply coloured advertising leaflets: to be considered at a future meeting.</p> <p>PH will put together Black and Green, he needs contributions. Contributions needed before 7<sup>th</sup> Dec so it can be published before Walesby.</p> <p>NOC needs a publicity officer. Advert to be put in Black and Green.</p> <p>Update for best practice. Alison Slater to be asked to update the 'Organiser' document. Controller and Planner documents: Link to the BOF documents to be inserted on the NOC website. MW to talk to Ray.</p> <p>iv) NOC needs an equipment officer. In the meantime PH will do an audit of the equipment and check the situation of the gripples.</p> <p>A request has been made for use of a NOC map by another club. In pre-meeting discussions David Olivant had emphasised the need to keep control of the map. Encrypted or pdf files can be sent so it cannot be amended. It would be preferable to arrange printing of maps ourselves so that poor quality maps aren't produced. Charges were discussed but for this request it was proposed that we ask for use of an area for a NOC event in exchange for the maps.</p> <p>LOG wanted to map Newark town centre. NOC doesn't want to relinquish Newark particularly as there are County development plans to consider. Is there the possibility of sharing the area? PH will come up with a proposal and pass to the chairman.</p> <p>Nottinghamshire sports awards: deadline is on the 4<sup>th</sup> December. A nominee was discussed.</p>	<p><b>DS</b></p> <p><b>MW</b> <b>PO</b></p> <p><b>PO</b></p> <p><b>PH</b></p> <p><b>TH</b> <b>MW</b></p> <p><b>PH</b></p> <p><b>PH</b></p> <p><b>LB</b></p>
5	<b><u>Date of Next Meeting</u></b>	

	<p>The meeting finished at 10.30 p.m.</p> <p>Next meeting to held at PH's house on 18<sup>th</sup> Jan 2012.</p> <p>Provisional future meeting dates.</p> <p>21<sup>st</sup> March</p> <p>16<sup>th</sup> May</p> <p>18<sup>th</sup> July</p> <p>12<sup>th</sup> September</p> <p>14<sup>th</sup> November</p>	
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