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| Meeting Agenda | | |
| **Subject** | Nottinghamshire Orienteering Club Committee Meeting | |
| **Date** | Wednesday 11th November 2015. | |
| **Time** | 7.30 pm | |
| **Location** | DO/PO House Rainworth | |
| **Attendees** | Andrew Breakwell (AB), Jane Booker (JB), Peter Cholerton (PC) David Olivant (DO), Pauline Olivant (PO), Andrew Ridgway (AR), Mark Webster (MW), Hilary Palmer(HP) and Dave Cooke (DC) | |
| **Summary** | 1. | Apologies |
|  | 2. | Items for discussion |
|  | 3. | Reports. |
|  | 4. | AOB |
|  | 5. | Date and venue for next meeting |

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| **Item** | **Notes** | **Action by** |
| 1 | **Apologies & last meeting’s minutes**  Apologies received from Andrew Llewellyn.  New members JB and PC welcomed. Thanks to MW for his work in the past and for taking on the publicity role.  The minutes of the last meeting accepted as being accurate.  HP has written an introduction to coaching for the Welcome pack. HP, PO and JB to discuss contents of the welcome pack outside the meeting.  Major events conference Julie Webster attended as organiser for the Midlands Champs. | **HP/PO/JB** |

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| 2  3 | **Items for discussion**  a) AGM 2016.  It was agreed to leave the decision of where and when it will be until later in the year when we know if we are in the Compass Sport Cup final.  b) Red Bull Event  All agreed it had been a successful event. One family came to Thoresby as a result of our publicity. A fee of £2,000 will be paid by Red Bull to NOC in recognition of the assistance provided by members in the organisation and delivery of the event. The committee decided to make a number of ex-gratia payments totalling £1,000 to the individuals who had significantly given of their time and expertise in mapping, planning and delivery of the event.  c) Website  Ray is working on Phase One. There will be three phases of the set up. Agreed Fixtures/News/Results on the front page. He will make it suitable for viewing on mobiles and tablets. Example viewed.  Thanks to MW for putting a public page on Facebook (FB) for those not signed up as a FB user. AR asked if BOF had any policy on the use of Facebook especially regarding juniors. HP to find out.  d) MailChimp  MW gave a demonstration of how to use MailChimp to email large numbers of people at the same time. The database needs updating when we get new members or when email addresses change.  e) Christmas Awards  It was agreed to give out mugs for all the planners/organisers/controllers of events during the year and all team leaders. AB has a contact from last year. Other sources are to be investigated and priced.  Ideas for mementoes or our anniversary to be given out to all competitors at the Midlands Champs discussed. MW has priced up chocolate bars. Other ideas were water bottles or shoe bags. These to be priced.  Mementoes for all helpers were also discussed. HP looking into Buffs.  f) Anniversary Celebration  Tickets given out to JB. Other members of the committee already have some. Let PO know when you sell and what numbers are on those tickets.  PO to circulate list of former members to be added to and add contact details if known.  g) National Trust Challenge event  AR has been negotiating for this which will take place on the afternoon of 7th Feb after our rescheduled score event.  h) Notts Wildlife Trust re Strawberry Hill  There is a meeting next Monday with DO, DC at Forever Green.  i)Volunteer Co-ordinator  No volunteer has come forward for this post. A list of tasks for the post holder will need to be assigned unless they are already being done by another member. All are going to review the outline of tasks and job description to be discussed at the next meeting.  **Reports**  a) Treasurer  There is a healthy balance in the accounts. Mark has sorted the paperwork to change signatories.  b) Mapping  There are new mappers following the training day last weekend. A request for new mapping equipment was agreed.  DO has received a quote for Strawberry Hill.  c) Fixtures  There is a busy period of fixtures after Christmas. An organiser is still required for Thieves Wood but all others are OK.  Level D fixtures are only being organised once a volunteer has been found to plan them.  AR asked if we should focus on getting newcomers to level D events. This would need publicity to be effective. Not very successful in the past.  d) EMOA  The regional training day went well. One member was keen to pass on the fitness training she has done.  There had been a query about how we publicise the colour certificate for newcomers. It was decided we should point them to the BOF Navigation Challenge.  PO had queried the requirement for qualification for grade C controller. Applications will be put in once the three new controllers have done the event safety module.  EM league events will be advertised on the BOF website in the same way for all EM clubs i.e. EM League, Place name, Town name (NOC)  e) Coaching  We have some juniors doing well. They will be invited to coaching sessions.  Hilary will be putting on some local coaching around the park areas.  f) Club captain | **PC**  **PO**  **HP**  **MW**  **PO/AB**  **HP**  **ALL**  **DO/DC**  **ALL**  **DO**  **PO**  **HP** |
| 4 | **A.O.B**  A cake stall was successful at the Thoresby event. HP asked the stall holder if she was willing to do it at other events. This will be ok at Level C events.  Catering for Christmas event. Gas will be used unless a plug in two ring electric cooker is found. | **PO** |
| 5 | **Date of Next Meeting**  Future meeting to be held at DO’s and PO’s house, Wednesday 13th January. |  |