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| Meeting Agenda |
| **Subject** | Nottinghamshire Orienteering Club Committee Meeting |
| **Date**  | Wednesday 13th January 2016. |
| **Time** | 7.30 pm  |
| **Location** | DO/PO House Rainworth |
| **Attendees** | Andrew Breakwell (AB), Jane Booker (JB), Peter Cholerton (PC) David Olivant (DO), Pauline Olivant (PO), Andrew Ridgway (AR), Mark Webster (MW), Hilary Palmer (HP). Andrew Llewellyn (AL) joined us via Skype.  |
| **Summary** | 1. | Apologies  |
|  | 2. | Items for discussion |
|  | 3. | Reports. |
|  | 4. | AOB |
|  | 5. | Date and venue for next meeting |

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| **Item** | **Notes** | **Action by** |
| 1 | **Apologies & last meeting’s minutes**Apologies received from Dave Cooke.The minutes of the last meeting accepted as being accurate.**Matters arising**HP has found a British supplier of Buffs at a cost of around £4 and will be getting design ideas soon. The supplier is willing to make samples for us to look at. There is one design which will incorporate a map of Sherwood and 50th anniversary logo for the helpers at the Midlands Championships. We can also have a club design which we can sell to members. There are 11 boxes of chocolates left from the Club Championship prizes. These may be used as spot prizes for the Midlands Championships.MW produced a NOC badged cover for Kit Kat bars as an idea for mementoes for all finishers at the Midlands Championships. These would work out a lot cheaper than other alternatives and all thought a good idea. Mark is happy to make these for us if he can borrow a guillotine. There were several offers for this.  | **HP****MW** |
| 23 | **Items for discussion**a) Compass Sport Cup NOC are in the WCH heat at Abrahams Valley. Agreed to pay for entries and encourage car share to help with transport to event. We will also pay for any family members who enter non CSC courses.b) Helper GroupsJB is looking at helper groups. PO previously contacted those who are not active helpers with little success. JB to contact those who have renewed their membership but not actively helping to reallocate groups as necessary. Also to review groups with team leaders.c) WebsiteRay is still working on Phase One. Agreed that ‘Fixtures’ should be retitled ‘Activities’ and to include all club activities such as coaching and satellite clubs. This should be at the top of the site as well as News items. All documents need to be reviewed and updated where necessary. AB and PO have done some already. A spreadsheet was drawn up detailing who is reviewing which document. This to be re-circulated. We may have permission for others to make changes when the new website is up and running.d) Anniversary Celebration44 people have tickets now. Invitations have been sent to previous members. Cut off date for numbers is 19th February. Publicity to be repeated via the website, Mailchimp and Facebook.e) Social Media PolicyAfter discussion of collected policies from BOF it was decided that our Facebook page should have editorial control to see all posts before they are posted. We have no control over posts on our Facebook group but this should be monitored by the publicity officer who will alert the committee to any problems. The code of ethics should be on our club website along with the complaints procedure which people should use if they feel they have been abused in any way.f) Notts Wildlife Trust DO and AB attended a very successful meeting which resulted in the Trust having a better understanding of Orienteering. They are happy for us to map Strawberry Hill with some restrictions and hopefully will be receptive to the use of some of their other areas in the county. g) Volunteer Co-ordinatorWe are not going to recruit anyone into the role as it was originally, due to the wide scope of the role. As AR has taken on some of the role, getting some short term help with level D events may be a way forward to relieve some of the pressure on him. AB to approach various members to ask if they can help.**Reports**a) TreasurerThe balance on the current account has fallen below £1000 due to a large prepayment for Sherwood Forest event. Monies from Red Bull not yet arrived. Bramcote levies will be refunded by EMOA. PC does not yet have access to the savings account. b) Mapping DO has talked to Simon Elliott re the Mapping Co-ordinator role. He is happy to do this if he can just attend fixtures meetings rather than the full committee meeting. The committee were agreeable to this and thanks were expressed to DO for his work in the role. DO may still represent mappers at committee meetings.Dave Scorah has asked if we would purchase some urban maps he has produced. DO to discuss with him re cost and detail of the maps. Some of the areas may be tagged onto our existing maps.c) FixturesStill struggling to get volunteers so Level D fixtures can be scheduled as these are only being organised once a volunteer has been found to plan them. The planner also needs to have attended an event safety workshop. The first event for 2017 will be a level C as it was this year. Probably better to go for 8th rather than 1st January.HP to contact some members to see if they will be involved with a series of Park events.MW and PO have met with Gedling schools partnership, who want to have orienteering as part of their curriculum. They have requested some training days for teachers which could then be followed up by a schools competition. If this goes ahead the club need to put on some summer events for students to attend afterwards.d) EMOANothing to report at present. e) CoachingLocal park sessions going ahead.f) Club captainIt was agreed to subsidise the relay teams at the JK and the British Championships to encourage participation. Juniors will have their full fees paid and adults half. AL to be given contact details for parents of juniors. | **AL****JB****PO****MW/PO****MW****AB****DO****MW/PO****HP****AR/HP?** |
| 4 | **A.O.B**Black and Green – do we need this any more as we have electronic communication now? To be decided at a future meeting. Post meeting note – Keith Streb wishes to resign his role of editor.Michael Napier moving to Loughborough and he needs someone to store the results equipment, preferably in the Beeston area. JB to look up who lives in Beeston.HP has returned the SI kit which was borrowed from BOF. Thanks to them for lending it to us.Clumber Park event. The area which was to be used for assembly has been cordoned off due to very wet weather. Plan to now have assembly in the car park area instead. | **JB** |
| 5 | **Date of Next Meeting**Future meeting to be held at DO’s and PO’s house, Wednesday 16th March. |  |