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| Meeting Agenda |
| **Subject** | Nottinghamshire Orienteering Club Committee Meeting |
| **Date**  | Wednesday 20th July 2016. |
| **Time** | 7.30 pm  |
| **Location** | DO/PO House Rainworth |
| **Attendees** | Andrew Breakwell (AB), Peter Cholerton (PC), Dave Cooke (DC), David Olivant (DO) for Simon Elliott (SE), Pauline Olivant (PO), Hilary Palmer (HP), Andrew Ridgway (AR).  |
| **Summary** | 1. | Apologies  |
|  | 2. | Items for discussion |
|  | 3. | Reports. |
|  | 4. | Date and venue for next meeting |

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| **Item** | **Notes** | **Action by** |
| 1 | **Apologies & last meeting’s minutes**Apologies from Jane Booker (JB) and Andrew Llewellyn (AL) The minutes of the last meeting accepted as being accurate.**Matters arising**New club banners – the meeting thought that JB was looking into this | **JB** |
| 23 | **Items for discussion**1. Beat the Street outcome: £500 prize won by NOC – to be put towards the cost of The Meadows map
2. AGM: date and venue agreed to be Sat 19 November at Rushcliffe Country Park with a club championship competition followed by a buffet lunch and then the AGM. HP to check room available; PO food
3. Clubmark: It was agreed to adopt BOF protocols on Health & Safety, Child Protection and Equal Opportunities The suggested Development Plan was adopted. PO to send our file to BOF for comments.
4. Event entry / consent forms: PO to draft one suitable for members and non-members. Michael Napier to be included in the drafting.
5. Website re-design: demo link for all to look at and check is: demo.noc-uk.org (NB no www to go to link). Any queries to PO or Ray. Much updating of important documents needs attention.
6. The Orienteering Foundation: it was agreed that NOC would have a link to this from the club web site
7. First aid: there is a course in Rushcliffe on 14 September. Cost £25
8. Family entry fee for events: HP raised this as an example of a possible marketing issue – non-member families may not understand that a ‘family’ entry fee is designed as an offer to orienteering families rather that the real cost for a newcomer family. Needs more thought.

**Reports**a) TreasurerThis was emailed to committee membersWe have a healthy balance in the current account.b) Mapping The Meadows map: HP offered to liaise with Dave Schorah and pass on to SE and AR c) Fixtures – see emailed info from ARFixtures sub-group will meet on 22 JulyThere was some discussion about the low numbers at recent LD events and whether a series / league would help in marketing. It was agreed that Mark Webster should be included in the discussion.Level D guidelines need updating. HP to do and send round for commentIt was agreed that each club should have a minimum of 1 event in the EM Urban League each year. PO to take to EMOAd) EMOAReport sent in advancee) CoachingHP offered to put on coaching activity sessions more regularly if the club could not find people to plan Level D eventsHP has offered to put on some schools activities for Beat the Street if they do the contact work.f) Club captainNOC won the Harvester for the first time!Team for the Peter Palmer relay not yet finalised – names to be suggested to AL | **HP, PO****PO****PO****all****PO, Ray****all for future meeting****HP, SE & AR****Fixtures Sub Group****HP****PO** |
| 4 | **Date of Next Meeting**Future meeting to be held at DO and PO’s house, Monday 5th September 7.30pm. |  |