

MINUTES

Date	Monday 28 th November 2022
Time	7.30pm
Location	Via Zoom
Attendees	Richard Willis (RW), Pauline Olivant (PO), Mick Lucking (ML), Dave Cooke (DC), Vic Knight (VK), Dave Sissons (DSi), Ant Squire (AS), Andrew Ridgway (AR), Amy Ransley (ACR), Hilary Palmer (HP)

Item	Notes	Action
1.	Apologies and Last Meeting's Minutes No apologies received. The minutes were accepted.	
2.	Matters Arising None	
3.	AGM Minutes AGM minutes were agreed as accepted. HP commented that no thanks were given to outgoing committee members for years of service at the meeting. Suggest to add to next newsletter.	VK
4.	Club Development Report received prior to meeting from VK, highlights: <ul style="list-style-type: none"> • Membership remains unchanged: 112 members. • Anticipated at least 1 new member as direct result from MapActive programme • POCS - Sconce & Devon park - markers are now installed, provisional launch date 16th Jan. 	
5.	Treasurers Report Current account balance: £3615.29 Scottish Widows Account balance: £10000.00 Significant Outgoings – licences including Condes & Zoom; NOC affiliation fee, POC N&S Grant Work, Shirebrook Expenses. Good return from Shirebrook circa £1000, outgoings £350. Final figures will be ready for next meeting. Bank accounts look to be ok.	
6.	Mapping Report Report received prior to meeting from AR includes mappers for planned events however venue changes will affect who is available for mapping. POCs – Ollerton Pit Wood and Sconce & Devon Park maps now complete, Vicar Water Country Park ongoing. Small POC in Farnsfield being developed in conjunction with the parish council.	
7.	Fixtures Report Report received prior to meeting. 3 key points <ol style="list-style-type: none"> 1. Volunteer coordinator role, vacant from AGM. Potential to separate the role into 3 areas or keep the role as is. As a lot of the volunteers cover multiple roles (Organisers/Controllers/Planners/Mappers) then there is the potential for the same person to be contacted by many people 	

	<p>for the same event if the role was split. Suggested to leave the role as is at the moment. PO in liaison with a member regarding coordinating organisers. Can approach clubs outside of the region for controllers.</p> <p>2. Potential date / venue move for March / EML event due to access limitations. Either bring back to 19th Feb (Planner unavailable) or move to Silverhill (map update) Issues with availability of volunteers in February. DSi can organise 5th March Strawberry Hill/Silverhill. More work for mappers at Silverhill. If on Lidar can be checked via there. ML controller/mapper for Byron's Walk April, HP organiser. (Byrons also available on Lidar, ML to get access to Lidar).</p> <p>3. Approach to level D events - what do we want them to be? Monthly in gaps between EML/EMUL events More targeted / diary aligned, e.g. 4 or 5 events – 2 weeks apart = ends up 6-8 weeks series For an engagement purpose - bit like the LOG / LEI series Types? Smaller areas, Sprint/Urban, Park, Street, Night? Day of the week - Sat / Sun / Mid-week? Location/ geographical county continuity</p> <p>Aim to have NOC event every month, Level D filling in the gap between Level Cs. Discussion regarding this raised the following suggestions:</p> <ul style="list-style-type: none"> • Short series could be driven by 1 person. • Suggested to use a POC and have an informal event in February. • Suggested to promote the Compass Sport Cup match in February as its fairly local <p>Decision: Promote Compass Sport Cut Match in February</p> <p>May/June period still needs to be filled.</p> <p>AS & HP to liaise regarding combining MapActive course in Spring/Summer with events.</p>	
8.	<p>EMOA Report Report received prior to meeting. Key points:</p> <ul style="list-style-type: none"> • Fund for clubs to submit bids for local projects. • 1 rep per club to work with EM development officer to set criteria. All agreed for PO to represent NOC for this. • Suggestions for funding for NOC: any significant map project, development officer role (paid for) to drive engagement. Combine EMOA and NOC funds to pay for the Development role. 	
9.	<p>Coaching Report Coaching report received prior to meeting. 5 keen non-members, 3 club members have signed up for the MapActive course. Good support from volunteer coaches. Feedback is very positive, current group have</p>	

	<p>bonded well and are enthusiastic about continuing. Building a list of interested parties for the next course and will be looking to expand the audience, potentially lowering the age limit (adults & 13+ juniors), 55+ group (who may become volunteers more quickly). Query regarding DBS checks for children – only required in unsupervised situation, volunteer coaches would be in direct supervision of lead coaches (who are DBS checked). Suggested to target running shops & clubs by offering to organize a street event from the shop/club location. LOG have run a night score from Lincolnshire runners shop in a similar initiative. Fixtures team to discuss further.</p> <p>**POST MEETING NOTE** HP has contacted Peter Brooke, BOF Lead on Safeguarding & has received the following response:</p> <p>“There will always be an element of others supporting sessions, but as long as it is only occasionally and within the parameters in your answer they are ok. If you have some that help and wish to get a DBS if they are becoming more regular, then we can arrange this as well, but the occasional helper would not require one.”</p>	AS
10.	<p>Club Captain Report Report circulated prior to meeting. Entry to Compass Sport Trophy has been made, requested Beacon Hill 12th February as our choice of venue.</p> <p>Decisions needed from Committee:</p> <ul style="list-style-type: none"> Will the club pay the entry fees for the Compass Sport Trophy in 2023? Cost could be approx. £250. Agreed Will the club pay for club relay team entries in 2023? Last year the JK cost £70 per team and we entered 2 teams. Last year the British relays cost £48 per team and we entered 2 teams Agreed Compass Sport Cup co-ordinator looking for a club to organise the 2024 Compass Sport Cup final in October 2024. An event with 1,000 competitors and “level A trimmings”. NOC last hosted in 2007. <p>ML to liaise with VK about contacting members who may be interested in entering the team. Suggest to include the location Newbury/Thames valley for British Relays, JK in southern Lake District.</p>	ML/VK
11.	<p>JK 2024 Email from Chris Philips (EMOA chair) re NOC & LOG volunteers to man the start, finish & car parking for day3 JK 2024 in the Cannock Chase area. Suggested to contact membership for volunteers as the roles don’t preclude from taking part in the event. Committee feel that NOC should support this but to give an idea on the number of volunteers we can provide and let the organisers decide how they are allocated roles.</p>	HP

	HP to respond to Chris Philips.	
12.	<p>Start at Events/Event Organisation</p> <p>Following the Shirebrook event, HP, ACR & Michael Napier (MN) discussed how the start was run and whether we still need to check off names at Level C and above events.</p> <p>Discussion followed with the following suggestions</p> <ul style="list-style-type: none"> • Results team to provide step by step instructions on how to check the start boxes. • Removing the checking off of names reduces the number of volunteers required at the start. • Self service tick off by competitors but some may not do this and could still be missed. • Speed things up electronically using tablet/phone but future consideration. • Start/finish box check is more reliable than ticking people off at the start. • Ticking off gives an indication of how many people are still to arrive/may give the option to close start early if everyone has been through. <p>PO/ML to liaise with results team for whether the start/finish interrogation instructions have been written.</p> <p>Decision: No need to check competitors against the start list, to use start/finish boxes instead. Organisers can request to use start lists if they wish.</p>	PO/ML
13.	<p>AOB</p> <ol style="list-style-type: none"> DC queried future fixtures problem on the website. The problem has been resolved and AR has published the future fixtures. HP has been contacted by Paul Morris who would like to donate an oil painting as a prize for the LOG championships and asked if NOC can contribute towards the cost of framing. HP to contact LOG (Amanda or Trudie) to see if they would like the prize. <p>**POST MEETING NOTE** - LOG have accepted the prize. HP will inform Paul Morris of the decision.</p> <ol style="list-style-type: none"> AS has been contacted by LEI looking for controllers and asked if we can forward round our list. LEI will look to provide controllers for some of our events. All agreed it must be a reciprocal arrangement. AS – Urban events – at the moment we advertise in the age categories, however the forest events are colour coded which has caused confusion for newcomers, particularly runners who look at the length of the course but don't take the complexities of navigation and route choice into account. Discussion followed with the following suggestions: <ul style="list-style-type: none"> • Suggested to use colours & suggested age class alignment. • Adult newcomer/Family explorer to signpost towards suitable courses. 	HP

	<ul style="list-style-type: none"> Suggested to add wording to event information “Anyone can enter any course that’s suitable for them, however to be competitive in the league you will need to run in a course associated age class.” <p>Fixtures team to discuss further.</p>	AS
14.	<p>Next Meeting Date</p> <p>Monday 6th February 2023 7.30pm</p>	