

## **MINUTES**

Date	Monday 17 <sup>th</sup> April 2023
Time	7.30pm
Location	Via Zoom
Attendees	Richard Willis (RW), Pauline Olivant (PO), Mick Lucking (ML), Dave Cooke (DC), Vic Knight (VK), Dave Sissons (DS), Ant Squire (AS), Andrew Ridgway (AR), Amy Ransley (ACR), Hilary Palmer (HP)

Item	Notes	Action
1.	Apologies and Last Meeting's Minutes	
	No apologies received.	
	The minutes were accepted.	
2.	Matters Arising None	
3.		
3.	EMOA Report Report received prior to meeting, highlights:	
	AR to check Jane Booker has been added to the uni event	
	<ul> <li>ML has read the proposed changes to the constitution, nothing</li> </ul>	
	to be raised by NOC.	
	<ul> <li>Kit order has gone in, email has been sent to DS for payment,</li> </ul>	
	kit is scheduled to be produced around 29 <sup>th</sup> April	
4.	Coaching Report	
	Reports for coaching & coaching conference were received prior to	
	meeting, highlights:	
	<ul> <li>Already had bookings for MapActive for this summer.</li> </ul>	
	<ul> <li>Currently awaiting permissions for one area HP would like to</li> </ul>	
	use and if anyone is available to help, volunteers are welcome.	
	<ul> <li>AR to add payment option for MapActive to the StartKite</li> </ul>	AR
	<ul> <li>MapActive Zoom meetings will be changed to Thursday's</li> </ul>	
	instead of Wednesday's. VK to update the Zoom dates on the	VK
	brochure on the website.	
	<ul> <li>Suggested to market to running clubs, AS will liaise with HP.</li> </ul>	
	Also for committee & members to help market the idea via	VK
	Social Media. VK to include in the next newsletter	
	<ul> <li>HP to also promote via Facebook advertising, approximate cost</li> </ul>	
	£40. All agreed to the cost	HP
5.	Permissions Report	
	Report received prior to meeting, highlights:	
	<ul> <li>Clumber 2025 – Clumber have been busy with easter activities,</li> </ul>	
	hence delay in response.	
	No response from Forestry England regarding future felling	
	operations for areas we use	
	HP asked if the city has been included in the permissions  request for Nottingham Uni Campus use. None received so far.	
	request for Nottingham Uni Campus use. None received so far.	
	DC will chase all organisations.	DS
	De Will chase all organisacions.	

6.	Safeguarding Report	
	Report received prior to meeting, highlights:	
	BOF requested all clubs improve how they show the	
	Safeguarding information on the club website.	
	Ray Barnes has added a new hands icon on the website which	
	links directly to the club Safeguarding information.	
	<ul> <li>Requested committee reads the information on the website as</li> </ul>	ALL
	any committee member may be approached with a	
	safeguarding concern.	
7.	AOB	
	- RW requested for all reports to be sent to ACR by the deadline	ALL
	for Agenda items. Request is sent 2 weeks before the meeting,	
	Agenda sent a week before the meeting.	
	<ul> <li>Club Development report – sent by VK, 3 POC sites now</li> </ul>	
	completed. Other items covered by Coaching report. AS asked	
	if the N&S POCs could be used by Bassetlaw group – felt a bit	
	too far from their usual area.	
	- Mapping Report – sent by AR.	
	- Bevercotes – Forestry didn't disclose the sheep enclosures,	
	so these are being added in.	
	- Mapping covered for most events in the diary but require	
	someone for Strawberry Hill in December. DC suggested	
	paying a professional to update the map.	
	- Cancelled Urban and EML events, If these are re-	
	organised, will require mapping Fixtures Report – sent by AS.	
	- Byrons Walk cancellation has left us with 3 EM League	
	events (minimum required). PO to notify EMOA of the	РО
	rescindment.	10
	- Thanks to all who stepped into make the replacement	
	event at Brierly a success.	
	- EMUL postponement, only diary space is October 2023. If	
	this is not rescheduled, we will only have 1 Urban race	
	(minimum required). May need to rescind this event.	
	- Strawberry Hill has been confirmed for December.	
	<ul> <li>Volunteer Coordinator role is still an issue when trying to</li> </ul>	
	fulfill roles for events.	
	- 2 Level D events requiring planners, ideal opportunity for a	
	new planner to have a go. Officials still required for	
	December 2023/January 2024/February 2024 events.	
	<ul> <li>New organisers are required to do a course before</li> </ul>	
	organizing an event, potentially a Zoom course for the	
	theory and then mentored for the practical. BOF are	
	producing an e-learning course for Level D planning and	
	then be mentored at club level.	
	- HP to approach Al Ferraro regarding organizing/planning 1	HP
	event.	
	- DIY start trialled at Sunday 16 <sup>th</sup> April event, experienced	
	orienteers were able to tick themselves off and start	
	themselves plus 4 people helping to put out/collect	
	controls.	W
<u> </u>	<ul> <li>VK to add an item to the next newsletter to request</li> </ul>	VK

- volunteers for organisers/planners.
- Robert Parkinson (RP) would like the committee to thank the volunteer taking on the role. RP happy to coordinate Level C organisers.
- Compass Sport Cup Heat 2025 needs to be on the same date for everybody. Clumber suggested, approached for outline permission.
- Urban City Race Summer 2025 suggested not to have in August due to holidays etc. Awaiting further information.
- Concerned regarding availability of areas in 2024.
- DC requested date for Southwell event asap so permissions can be sought.
- HP attended last fixtures meeting, trialling the use of colour-coded names at level D events to give experience to newcomers. PO found easier to explain the colours to those entering on the day.
- DO is re-mapping Burntstump from LIDAR. Will let HP have a copy as soon as its ready.
- Treasurers Report received from DS

Current account balance: £4612.50

Scottish Widows Account balance: £10000.00

Report received prior to meeting.

- Reasonable profit at Clumber, small profit at Silverhill.
- Large bill expected for the new club kit. £1600 + postage. Current account may reduce to around £3000.
- DS to prepare MapActive costs, charging £5 a week for participants. HP concerned that the course does not incur the club too much cost.
- Club Captain Report report received from ML
  - British Relays Mens Premier team. M60s came 13th
  - JK relay team unfortunately Ben was injured on 1<sup>st</sup> day of the JK. Newcomers 34<sup>th</sup> out of 45 teams.
  - Female runner required for mixed sprint relay team at Brunel University otherwise can't enter a team. 17<sup>th</sup> September. Suggested to request in next newsletter.
  - NOC championships to be arranged at a DVO or LEI event. Asked if committee have a preference.
- Permanently scrolling image on website can this be removed as its causing problems with the menu, particularly on mobile devices. VK will work with Ray to rectify this problem.
- Congratulations to Ben Squire who has been selected represent Great Britain at the JWOC and JEC events this summer.
- Congratulations also to David Olivant who was awarded the Bonington trophy for his services to mapping.

8. Next Meeting Date
Monday 19<sup>th</sup> June 2023 7.30pm

VK