

MINUTES

Date	Monday 19 th June 2023
Time	7.30pm
Location	Via Zoom
Attendees	Richard Willis (RW), Pauline Olivant (PO), Mick Lucking (ML), Dave Cooke (DC), Vic Knight (VK), Dave Sissons (DS), Ant Squire (AS), Andrew Ridgway (AR), Amy Ransley (ACR), Hilary Palmer (HP)

Item	Notes	Action
1.	Apologies and Last Meeting's Minutes No apologies received. The minutes were accepted.	
2.	Matters Arising None	
3.	Chairs Report Report circulated prior to meeting <ul style="list-style-type: none"> Police Orienteering Championships – agreed to host via email. JK 2024 – has been contacted by Andy Yeates (coordinator for JK) regarding covering Day 3. We have previously advised we will struggle to get enough volunteers for a specific role. Suggested to ask those who have previously entered JK/British relay etc. and ask Team leaders to ask their teams for responses by 20th July for example. RW to respond with only likely to get 5-8 volunteers who will travel to help on Day 3. Concern regarding other West Midlands clubs not being on the list – why have they declined? 	ML/Team Leaders RW
4.	Treasurers Report Report received prior to meeting. Current account balance: £1,825.42 Scottish Widows account: £10,000.00 Significant outgoings: <ul style="list-style-type: none"> OCAD licence has been renewed for 3 years. Club kit - £300 VAT still to add. Will be listed as an asset (stock). Price to be agreed and publicized in the next newsletter. Suggested prices: Jackets £45, Tops £30 – to be checked if they include VAT. Website prices to be changed before the next newsletter goes out. Discussion from the meeting: <ul style="list-style-type: none"> Invoice for Woodthorpe Grange was queried – DC feels that there should not be any charge as it is now on the free of charge list. DC waiting for a response. AR queried whether POC leaflets were maps or flyers – VK advised flyers have been printed and distributed. Money has come from Newark & Sherwood. 	

	<ul style="list-style-type: none"> AS queried the Bevercotes Forestry Access charge – usually charged at £250, has been charged at £138 this time (£115 + VAT). Smaller events are not charged per head, just for the admin service for processing the paperwork and hence the VAT being applied. Discussed only putting Level D events in areas where the access service charge doesn't apply however concern we would lose entries as these areas become overused. Agreed to continue using the forestry areas for Level D events. 	
5.	Development Report Report received prior to meeting, highlights: <ul style="list-style-type: none"> Flyers are now available for the new POCs in Newark. Scouts have done the Sconce POC (advertised on Social Media). Sconce has a very proactive Ranger that is helping to get the course used. Query about engagement with the University about setting up another orienteering club. No further contact has been made. HP to contact Adam Knirsch. Need 25 members to be able to be registered with the Students Union. 	HP
6.	EMOA Report Report received prior to meeting, highlights: <ul style="list-style-type: none"> Paul Morris (Controllers) & Robert Parkinson (Organisers) have agreed to be coordinators – AS to liaise with Paul & Robert. Suggested for the Committee to give separate thanks to the main role volunteers after the event – RW will take this role on. Annual Thank You gifts no longer given out as all helpers get a free run at the time. Mugs & Flasks were well received previously and edible gifts always welcome. Suggested to discuss further in November. 	RW
7.	Coaching & MapActive Report Reports for coaching & coaching conference were received prior to meeting, highlights: <ul style="list-style-type: none"> 12 people signed up for Stage 1 and 10 for Stage 2 from a widespread geographic location of participants. 4 families have signed up. HP considering more advanced sessions in the run up to the Calverton event. Orienteering Foundation Coaching Day is being held in Graythwaite, Lake District in November. LEI have opened a sign up for any East Midlands member. On a good area of Graythwaite – good contours/not too steep. HP happy to coach, suggested to add to next newsletter and potentially have a NOC trip. HP will write something to put in the next newsletter. 	HP
8.	Team Manager Report Report received prior to meeting <ul style="list-style-type: none"> Is Longshaw event on 8th October a suitable venue for Club Championships? Decision: All agreed. ML to approach DVO.	ML

	<ul style="list-style-type: none"> Female Club members have been asked if anyone would be interested in participating in the British Mixed Team relay and unfortunately not had anyone come forward, so will be unlikely to enter. 	
9.	<p>Permissions Report Report received prior to meeting, highlights:</p> <ul style="list-style-type: none"> Thoresby Estate has agreed in principal we can use their areas in association with other Sherwood Forest areas. AR queried if access to Thoresby North has been granted – not agreed yet. 3 different versions of the notice are required and need to be signed off by the Occupier - RSPB have signed their version, Forestry have signed for Welbeck areas, just need Thoresby signed off and can then send to Natural England. DC has it all under control. Has attended a meeting with Forestry and has sent the list of suggested areas available to AS & AR. Wellow is now available for us to use, will need to have the map updated as not been used since 2014. Will need to decide whether to outsource the mapping of this area. 4 Areas & dates have been given to Forestry – Wellow in April, Byrons in May, Silverhill & Boughton Brake. Silverhill will have new planting and will be out of bounds. DC has a schedule for when works will be carried out in each area. HP to contact DC regarding use of Shirebrook in the Autumn for Coaching. 	
10.	<p>Mapping Report Report received prior to meeting.</p> <ul style="list-style-type: none"> Bevercotes map has been updated by AR – found additional Sheep enclosures and strip replanting that were not identified in advance by Forestry England. Request for mappers to be notified ASAP following works in an area so that out of bounds areas can be added to maps as quickly as possible. Burntstump – hoped to have a new map but not been possible so far. Strawberry Hill – need to find a mapper to do the updates for this area. DC asked for the Wellow area to be remapped. Old map predates LIDAR and feels that it needs to be completely redrawn from the LIDAR data and may need a professional. 	
11.	<p>AOB</p> <ul style="list-style-type: none"> Fixtures Report – sent by AS. <ul style="list-style-type: none"> 22nd October – Urban to be planned. Currently nothing scheduled for August 2023, 12th or 19th may be suitable for a local event. Lincoln City race on 20th. Entries may vary, early August may be more popular than later in the month. Feeling of the meeting was to not have an event in August. Query if the Holme Pierrepont map been finished yet? HP has been working with Simon on the updates and is still a work in 	

	<p>progress. POC map also being developed.</p> <ul style="list-style-type: none"> - 2025 Compass Sport Cup heat – indicative confirmation from Clumber to host the heat. AS to contact EMOA to officially offer to host the event. - Euro city league with LOG – has been confirmed Saturday 12th July 2025 for an event hosted around The Meadows. <ul style="list-style-type: none"> ▪ Sunday 13th race in Lincoln will be the race that officially counts for points ▪ Whole weekend will be marketed as a joint trip. Need to include more tourism information for the event. ▪ Discussion regarding if we would have enough volunteers if a larger entry - suggested although it would have a higher level of participation, it should not need more volunteers than a normal urban race. ▪ Discussion regarding whether any buildings would be available for use in July - DC can make enquiries regarding availability of the Pavillion & Embankment area itself. Council may be supportive due to the Euro status. ▪ If a bar will be provided would need a liquor licence. Suggested Embankment bar on Trent Bridge may be worth linking up with. <p>Proposal Agreed to support the EuroCity event.</p> <ul style="list-style-type: none"> ▪ Prizes – each organizing weekend provides 2 double rooms for 2 nights and 6 free registrations. Pay ahead prize – any prizes we donate will be for the 2024 season to be used in 2025. LOG asked if we would we split it – so we only pay for 1 night in 1 location. Proposal to share costs with LOG for the prize, estimated £250-£300. Can plan to cover some of the cost in the entry fee due to gaining more entries for the event. NOC event could be registered as a regional or National event. <p>Proposal agreed to split the cost of the prize.</p> <ul style="list-style-type: none"> - 2024 dates being put together. Concern regarding availability of planners. Will need careful development. AS to put proposed dates to EMOA. - HP has offered a how to organise an event online workshop – 1 response received so far. Suggested to have a personal approach to people. PLO will have an e-learning planning course available within the next few. • AGM – Quorum should be 20 members or 5% of the voting membership and need to be notified 28 days in advance. After discussion regarding potential dates & venues, all agreed to host via Zoom on Monday 9th October 2023. 	<p>AS</p> <p>AS</p>
12.	<p>Next Meeting Date</p> <p>Monday 4th September 2023 7.30pm</p>	